

NAO Executive Committee Meetings' Minutes: 2009-2011

First Meeting: May 17, 2009

The first meeting of the new Executive Committee of NAO was held on May 17, 2009 at Kush Shrestha's home in Salem, OR. The meeting was attended by:

Kush Shrestha – President
Sanjeev Pradhan – Vice-President
Sristi Bhattarai – Secretary
Ekamananda Bajracharya – Treasurer
Alina Tandukar – Member
Bharat Banskota – Member
Binita Baniya – Member
Eresh Suwal – Member
Ganga Sharma – Member
Dillu R Thapa – Immediate Past President

Agenda:

- Handing over to the new executive community
- Transfer of check signing authority for the NAO account
- Expectations and plans for the 2009-2011 term
- Updates

The topics and the details that were discussed in the meeting:

1. Introduction of the Executive Committee Members

- Distribution and confirmation of personal contact information among the members.

2. Hand Over from 2007-2009 Executive Committee to the 2009-2011 Committee.

- Dillu Thapa handed over the program and expense information files and informed that Jagat Shakya has emailed the financial report to Kush Shrestha & Sanjeev Pradhan.

3. Kush Shrestha proposed a new way of organizing future NAO functions- 2/3 designated people to take charge of all decision making/delegating for the event and all other members to help.

4. Check Signing Authority

- Because of the election of new NAO executive committee the check signing authority of NAO account will be transferred to the new executive committee for the next two year terms: 2009-2011. The meeting authorized to operate the NAO bank transactions by the joint signatures of the two of the following three executive members:

Kush Shrestha, President

Sanjeev Pradhan, Vice President

Ekamananda Bajracharya, Treasurer

The Immediate Past President Dillu Thapa will inform the bank in writing about the changes in the NAO check signing authority.

5. New Year Event Report

- Dillu Thapa reported that NAO made a profit of \$ 804.90 at the recently held New Year party. The committee voted to contribute 25% of the proceeds from that event to the NAO Scholarship program.
- Dillu Thapa also mentioned that the NAO account has been reviewed by Krishna Bhattarai, licensed CPA and that he has recommended several steps to make the account keeping better for the future.

6. Upcoming Events

- Summer Picnic at Cooks Park in Tigard. July 11, 2009. Coordinators: Alina Tandukar, Binita Baniya, Ganga Sharma. They will be planning the menus and sending emails out to the community with updates.
- Dashain October 2009 – Coordinators: Bharat Banskota, Binita Baniya & Ganga Sharma. Venue to be determined. The Multnomah Arts Center is not available for the October event. Members will look for other alternative venue in Portland, Beaverton areas.
- Table Tennis Event – August 2009- Coordinators: Eresh Suwal & Sanjeev Pradhan. Venue and event date will be announced by the coordinators. Coordinators will make announcement about the TT event through the Nepal Oregon group. Coordinators will also look into the possibilities of giving gift certificates to the winners instead of trophies along with the certificate of participation.

7. Updates

- I. Kush Shrestha informed the executive committee about following on-gong issues:
- II. Nepal Oregon yahoo groups: The committee decided to uphold the published guidelines (nepaloregon.org) with respect to the posting of the emails at the Nepal Oregon group email (nepaloregon@yahogroups.com). If members' emails that do not conform to the guidelines may be sent to unregulated nepaloregon blog site: nepaloregon.blogspot.com/
- III. Binita Baniya raised concern about the privacy of members at public yahoo email group. If some one searches the internet by member's name all their emails will be found and in some situation it may not be desirable, especially many employers use internet search as the background check. Thus, individual privacy should be protected.
- IV. Sanjeev Pradhan is going to look into incorporating the moderated email group in the NAO website so that individual's privacy is protected.
- V. NAO Advisory Committee: The structure and roles of the NAO Advisory Committee (AC) members were informed to the new executive committee members. The committee was told about the roles that the AC members played in developing the email guidelines, NAO long-term financial goals and Scholarship programs.
- VI. NAO Scholarship Program: Dillu Thapa and Kush Shrestha highlighted the background and the work being done to create a scholarship program. Kush Shrestha mentioned that he would send out the final background paper on the subject to the committee to review. The scholarship program will be managed by separate committee and the general secretary will be a non-voting member in that committee. The Scholarship program account has a total of \$700.

- VII. NAO Website: Sanjeev Pradhan and Eresh Suwal will updates and maintain NAO websites. They will look into a resources/services section on the NAO website with various helpful tabs for the community (help desk- distribution list, computer class, advising, question and answers, Nepali class). They are also going to update the new 2009-2011 executive committee page with individual pictures of the Executive Members.
- VIII. Palati Program: The committee agreed to organize a Palati- a literary event in the fall 2009. The Palati will have both short stories and poems written by community members. Coordinator: Dillu Thapa

Second Meeting: June 28, 2009

The second meeting of the Executive Committee was held at Central Plaza, Beaverton on June 28, 2009. The meeting was attended by:

Kush Shrestha
Srisit Bhattarai
Alina Tandukar
Bharat Banskota
Binita Baniya
Dillu Thapa
Eresh Suwal
Ganga Sharma

Agenda:

- NAO Scholarship Program
- Table Tennis tournament
- Membership criteria in Constitution

The meeting discussed on the following topics:

Scholarship Program

Discussion revolved around how to implement the scholarship program and key confusion rest around setting the financial eligibility of candidates. Discussion focused on either to incorporate only the financial need of candidates or include it along with the merit assessment benchmarks. It was agreed to include the financial need of the applicants as one of the factors with other proposed merit and extra-curricular based grading scheme so that while it rewards the students with financial hardship but not discourage other students as well. The meeting agreed:

- President will revise grading system to include financial need of student applicants into consideration.
- All executive committee members, except president and General Secretary, will grade the scholarship application and the executive committee forms an independent panel of members for applicants' essay grading.
- Committee also agree to implement the scholarship program in the fall 2010 and begin promote it in the community as soon as possible.

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- Executive Committee will decide the final candidate for the award based on the recommendation of judges who will grade the entry essays and assessment score of application by the 7 executive committee members.
- All applications will be received by General Secretary and de-identified before grading both applications and essays.
- Application will be open to the NAO members only.

Table Tennis Tournament

Eresh Suwal will coordinate the event in partnership with PSU Nepali student association. A gift card for the tournament winners was proposed instead of trophy and was decided to implement this on a trial basis.

Membership Criteria

Meeting agreed to invite Bhutanese Nepali to attend NAO events and they would be allowed to pay at the membership discount rates. NAO would not, however, extend membership to Bhutanese.

It was proposed to clarify eligibility requirements for the NAO executive committee elections--that candidates must have at least a year of active membership and that he/she should be involved in NAO activities.

Third Meeting: September 12, 2009

The third meeting of the NAO Executive Committee was held on Sept 12, 2009 at Central Plaza Apartments in Beaverton, OR. The meeting was attended by:

Kush Shrestha – President
Sanjeev Pradhan – Vice-President
Sristi Bhattarai – Secretary
Ekamananda Bajracharya – Treasurer
Bharat Banskota – Member
Binita Baniya – Member
Eresh Suwal – Member
Ganga Sharma – Member
Dillu R Thapa – Immediate Past President

Agenda:

- Dasain Gathering- organization, food, duties for exec com, cultural program
- Scholarship Updates
- Updates- Table Tennis Tournament, Website, NW Summer Jamghat Update

The topics and the details that were discussed are outlined below:

1. Dasain Gathering- October 3, 2009
 - Organization/Management:
 - o Ganga has been emailing individual people for RSVP's to event
 - o All Executive Committee members were appointed tasks for the event

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- Bharat Banskota will bring soft drinks, and also take care all foods and serving.
 - The catering company will have servers and the hall does the cleaning from 12-1 – service is paid for.
 - Sanjeev is going to take care of decorations- will get Ghaagri/Panaas from GFA- Ganga has banners and other decorations.
 - Binita is going to be making the “Baarta Box Food” for the people fasting. Email will be sent out to the community informing them of this option.
 - Sristi and Ganga will call to see if people are interested in participating in the cultural program. Everyone decided there will be no discounts for performers this year.
 - Items for the evening:
 - 5:30 pm- Executive Committee Members be at Highland Park Middle School to help set up
 - 6:30 - Doors open
 - 7:00 – Snacks
 - 7:30-8:30 - Cultural Program
 - 8:30 - Dinner
 - 9:00-12:00 – Open floor dance for all
2. Raffle:
- Everyone should try to get donations.
 - \$2.00 per ticket – decided we cannot reserve the tickets online- sell at door.
 - Ganga is bringing the ticket roll with NAO Stamp
3. Scholarship:
- We will not be asking for financial information- the essays the applicants write should reflect this.
 - President and Secretary do not vote on the essay/application.
 - Everyone should run through the application process
 - April 30, 2010 will be the deadline for applications.
 - Announcement for the 2010 scholarship will be out this fall.
4. NW Jamghat 2010:
- Will be held in Oregon in the summer of 2010.
 - Discussed moving the date to mid August to make it convenient for more people.
 - Sanjeev will be updating the website with details for the picnic.
 - Discussed making it a bigger event- has to consult other associations on this.
5. The meeting nominated the following persons for the Advisory committee of the organization for the year 2009-2011: Bimal Pathak, Kanhiya Vaidya, Raja Shrestha, and Satish Upadhyay.
6. The meeting nominated Dillu Thapa and Bharat Banskota to have a consultation with the NAO advisory committee regarding the constitution amendment of the organization.

Fourth Meeting: February 27, 2010 at Binita Baniya's home at 5 pm

The fourth meeting of the Executive Committee was held at Binita Baniya's residence in Tigard. The meeting was attended by:

Kush Shrestha,
Sanjeev Pradhan,
Ekmananda Bajracharya,
Alina Tandukar,
Bharat Banskota,
Binita Baniya,
Eresh Suwal
Ganga Sharma, and
Dillu Thapa.

Agenda:

- Constitution Amendment
- Preparation for New Year Event
- Himalayan Table Tennis Tournament
- Northwest Jamghat Picnic Preparation
- NAO Scholarship Program
- NAO Sound system
- Representation in ANA Executive Committee

The meeting discussed the following topics:

Momo party event

Following decisions are agreed upon:

- Every executive member will come at the venue between 4 to 4:30 p.m.to setup the hall and further preparation.
- Vegetarian momo will be served to vegetarians only
- We will make preparation for at least 130 guests
- Work assignments for executive committee members are listed in the minutes.

Constitution Amendment

President presented the proposal for the two key amendments in the current NAO constitution, along with several other editorial changes:

1. The section on Membership in the By-laws section is moved to the constitution (Article VIII) to make it more accountable.
2. And, a clause is added a requirement stating that candidates for the executive committee be a member of the organization for at least one year membership under the Article VIII: Membership.

The other amendments are made to clarify the previously stated provisions in the constitution. Such amendments include clearly defined roles of executive committee and advisory committee, requirements of quorum establishment for any proposals and meetings and editorial corrections.

The written motion on one year membership requirement for the executive committee candidacy was proposed by Dillu Thapa, and was seconded by Rajan Dhaubhadel and Jagat Shakya. A copy of the proposal (pdf) was attached to the minutes.

The committee agreed to send out the constitution amendment document as a pdf file to all current members for their approval electronically through emails. Sanjeev will set up a system to collect the vote electronically from all current members. We may have to verify for email addresses for all members. Not all members have their email accounts with us. A copy of constitution (pdf) and list of current members file are also posted on the Google document site.

It was also agreed to publish the list of current members (name only) on the NAO webpage so that members can check the list to verify current status of their membership.

New Year party April 17, 2010

- May go with Chinese or Thai food.
- Sanjeev will talk to Abhiruchi (in case we go with Indian food).
- 50% discount for participates of cultural program with a limit of 10 programs
- Bharat, Sanjeev, Eresh, Ekamanda and Alina will be coordinating this program with consultation to Dillu Thapa.

Himalayan TT

Sanjeev, Eresh and Alina will coordinate event. A venue and date need to be finalized

NW Jamghat 2010 September 4th

Need to start communication with Nepali communities in Seattle and Canada.

Scholarship program

President summarized the two main issues on the NAO Scholarship program as:

1. Candidate Selection Taskforce: The meeting discussed the merit of having an independent taskforce of 3 community members and how this will make the scholarship candidate selection process independent. Dillu Thapa and Bharat Banskota argued for the independence of the process. It was emphasized that the term of the taskforce will complete once the candidate selected is finalized by the executive committee. It was suggested to ask from the nomination for the taskforce from the committee so that Executive committee can make the final selection in the next meeting.
2. Scholarship Fund Management Committee: President explain the rationale for having a separate body of community members involved in the management of the scholarship fund that includes organizing fund raising events in coordination with the executive committee and long-term investment options for the fund to grow securely. The committee members will be nominated by the executive committee and approved by the general assembly. The two year term of the committee will start on the second year of the executive committee so that the

committee will work with two executive committees and provide the continuity to the functioning of the fund.

An issue was raised about whether we needed the committee but it was explained that we started small fund but within a year more fund was collected from donations and in the future more will be collected. Therefore, it was considered useful to have a dedicated team of community members to over see the management of the scholarship fund.

It was agreed to propose the names of such community members at the next meeting so that executive committee can recommend nominees to the general assembly for the approval.

Sound System

Bikram Vaidya's proposal to buy the NAO Sound System was discussed. If the fair market price is offered, NAO will sell the system (excluding wireless Microphones). Committee asked Sanjeev to work with Bikram. The selling price should not go below \$400.

Relationship with ANA

President announced that NAO President has been asked to be onboard on ANA Executive Board of Directors. He emphasized the reason to represent in ANA is to help create a network of Nepali local organizations across the USA and ANA can be a catalyst on that front.

The meeting agreed to meet again on March 27, 2010.

The meeting agreed to assign the following tasks for the Momo Party:

Ganga: Turkey meat and achar, Dish washing and other cleaning stuff, Cookie tray, Momo Bhada

Foil tray for Chafing stands

Binita: MoMo Wrapper, Vegetable momo mix, Water jugs, Gas stove, Chafing stand, Momo Bhada (2), 2 bottle wine, Ice Box

Kush: Cookie Tray, Cooler, Wine, Ice box

Ekaman: 2 MoMo Bhada (one from Sunil Tamrakar), 6 bottles of Fanta

Sanjeev: Beers, 4bags of ice(make sure they are 25lb bags), Picking up the momo wrapper from factory, Water cooler, Ice box

Eresh:, Cooler, Music

Dillu: 10lbs Baby carrot, Gas Stove, Cooler

Bharat: 6 bottles Fanta

Alina: Name tag stickers

Fifth Meetings: March 27, 2011

The fifth meeting of the Executive Committee was held on March 27, 2010 at Dillu Thapa's residence, and the meeting was attended by:

Kush Shrestha (On Phone)
Sanjeev Pradhan
Sristi Bhattarai
Edamananda Bajracharya
Alina Tandukar
Bhatat Banskota
Eresh Suwal
Dillu Thapa

Agenda:

- Planning for New Year
- Formation of NAO Scholarship Selection Taskforce Committee
- Others

The meeting discussed and decided the following topics:

Nepali New Year Plans (April 17, 2010)

The New Year event schedule was set as follow:

Exec committee arrives at MAC at 6 p.m. sharp, doors open at 6:30 pm
Snacks at 6:45pm, Cultural Program at 7:15 pm, Dinner at 8 pm,
Open Dance by 9:30-9:45 pm, End at 11, Clean Up after.

Ekamananda, Sristi and Alina at the door (Alina will take care of name tags)

Catering: Deciding between Swagat and AbhiRuchi

Need someone to serve/monitor snacks and desserts

Alina will finalize details with Swagat by Wednesday

Find out when the last day we can give the caterer final head count

Beer/ Alcohol: Decided on selling bottles instead of getting a keg.

- Wine- using donated bottles selling @ \$2. Per glass

- People serving will check ID at the bar

Ekamananda will bring \$200 in one dollar bills for change at door/bar.

Paper Plates, Cups, etc. will be taken care of by Kush and Ganga

Water Jugs and Soft Drinks NAO's responsibility

Soft drinks being bought by Ekamananda, Bharat, and Eresh

Everyone is to bring his or her receipts to the event to get reimbursed.

Alina taking care of cultural program – so far 4 performances

Stage Decoration: Eresh and Bharat

Music- Eresh is taking care of this, will inquire about using MAC stereo system

Raffle: Sanjeev, Sristi and Ekamananda bringing gift cards, Dillu going to ask people if they want to donate anything, no email being sent out.

Sanjeev bringing forms for guests to fill out with their updated info. Going to have a box to check to verify if people want to receive email updates from NAO

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NAO exec committee needs to respond to email in regards to the NAO

NAO Scholarship Selection Taskforce committee

NAO Scholarship Selection Taskforce of following members was selected

- Jagat Shakya
- Sushil Aryal
- Subash Poudyal

The taskforce will help select the scholarship applicants. Outside grader will be selected to grade the essay.

NW Jamghat Picnic

Consider a poetry context before the picnic

Sixth Meeting: August 14, 2010

The sixth meeting of the Executive Committee was held on Aug 14, 2010 at Central Plaza Apartment, Club house in Beaverton, and the meeting was attended by:

Kush Shrestha
Sanjeev Pradhan
Alina Tandukar
Bharat Banskota
Eresh Suwal
Ganga Sharma
Dillu R. Thapa

Agenda:

- Preperation for Northwest Jamghat Picnic

The meeting discussed and agreed the following topics:

Northwest Jamghat Picnic

Executive members arrive the picnic venue by 11:45 A.M. Sharp

Lunch will be served at 1:00 pm

At the lunch Kush Shrestha, NAO president will introduce the NAO executives.

Volleyball game: Game will start at 1pm and the final will be at 3:00 p.m.

Dillu R. Thapa will buy the T-Shirts for the winners.

There will be a Dhohori competition of two teams coming from Seattle, WA. Dillu Thapa will talk to Sitaji re: the dhohori program.

There will also be a poetry recital.

Eresh Suwal will follow up on the music and the speakers

Satish Shrestha will be in-charge of all the games

Oregon will not give out souvenir.

Coolers; Eresh/Dillu/and kush dai needs to bring the coolers

Ekmananda will purchase ice

Alcohol: the committee decided that there will be no sale of alcohol; however, we will send a notice out in the yahoo group and face book letting people know that alcohol is permitted.

Seventh Meeting: December 5, 2010

The seventh meeting of the Executive Committee was held on December 5, 2010 at Club house of Central Plaza Apartments in Beaverton. The meeting was attended by:

Kush Shrestha – President

Sanjeev Pradhan – Vice-President

Ganga Sharma – Secretary

Bharat Banskota – Member

Binita Baniya – Member

Eresh Suwal – Member

Alina Tandukar _ Member

Dillu R Thapa – Immediate Past President

Agenda:

- Establishment of Scholarship in Nepal
- Oregon Scholarship Program: Review of recommendations from the Taskforce
- Fundraising event
- New Year Event in April 2011
- Formation of Election Committee for the new 2011-13 NAO executive committee

The meeting discussed and agreed the following topics:

Scholarship in Nepal

- Scholarship for Nepal will be implemented since 2011.
- NAO will work with Nepal Aama. NAO Also reserves to collaborate with other NGOs in the future.
- Following NAO representatives: Sanjeev Pradhan, Bharat Banskota and Jagat Shakya will meet with Nepal Aama representative Sarju Rajbhandari and finalize the details of scholarship implementation plan. Some broad guidelines: provide scholarship to up to three financially needy students from grades 8, 9 & 10 with good academic background.

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- The implementation plan including selection criteria will be presented to the executive committee for approval.
- Program will be launched in April 2011.
- NAO executive will make the final selection of the candidates for scholarship

Scholarship for Oregon

Based on the recommendations made by the 2010 NAO Scholarship Candidate Selection Task Force members, and the arguments presented by the executive members at the meeting, the following changes to the existing selection criteria will be modified.

Changes in grading criteria as follows:

	Existing	New
• GPA	30%	45%
Essays	45%	30%
Community	10%	10%
Extracurricular	15%	15%
Financial need	5%	0%

Eresh will develop a form about the extra-curricular activities that to be attached with the recommendation.

The minimum GPA requirement has been changed from 3.3 to 3.00.

Fundraising

- Try to do MOMO event at local brewery with door price around \$10-\$15
- Put a donation box for donation
- May be one or two cultural program to accompany
- February 2011 will be the best time for this event.
- Satish Shrestha and Dillu Thapa will coordinate this event.

New Year event

- 23Rd April, 2011
- Ganga Sharma will contact MAC. She will also inquire about post event cleaning fee with MAC.

Election Committee for 2011-13 NAO Executive Committee Election:

The committee appointed the members of the election committee. Jagat Shakya will coordinate the committee, and Suhash Poudyal and Sarju Rajbhandari will be the members of the committee.

March 13th, 2011

The NAO Executive Committee Open Forum meeting was held on March 13th at Central Plaza Apartments in Beaverton, OR at 11 am. The meeting was attended by:

Kush Shrestha – President

Sanjeev Pradhan – Vice-President

Ganga Sharma – Secretary

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Bharat Banskota – Member
Binita Baniya – Member
Eresh Suwal – Member
Alina Tandukar Member
Ekmananda Bajracharya – Treasurer
Dillu R Thapa – Immediate Past President

Anupama Shrestha
Bikram Vaidya
Bimal Pathank
Narayan Gurung
Pasang Sherpa
Raja Shrestha
Rejina Pradhan
Sarju Rajbhandari
Uma Shrestha

Agenda:

- Candidate selection for Nepal Scholarship Program
- Teacher evaluation form for Oregon Scholarship candidates
- New Year event planning
- Digital Photography seminar Announcement
- Open Forum on Nepal Day

Student evaluation for scholarship in Nepal

NAO received six student profiles from Nepal through Nepal Aama: Three students from Shree Bajra Barahi Higher Secondary School, Chapagaun, Lalitpur and three students from Lali Gurans English School, Okhaldhunga. Based on students' academic performance and their financial needs, NAO executive committee selected following three students:

Radhika Rajbahak, Grade 7, Shree Bajra Barahi Higher Secondary School, Chapagaun, Lalitpur

Milan Shrestha, Grade 8, Lali Gurans English School, Okhaldhunga

Shrisha Shrestha, grade 9, Lali Gurans English School, Okhaldhunga

These three students will share a scholarship amount of \$500 for 2011 school year. The scholarship amount will pay for their tuition and other educational related incidental expenses.

NAO will hand over the \$500 check to Nepal Aama.

For scholarship in Oregon

Everyone agreed with Teacher evaluation sheet proposed by Eresh The form is online on nepaloregon.org. Deadline for the NAO High School Senior Scholarship award application is April 30 2011.

New Year April 23, 2011

Venue: Multnomah Art center

- Tara Karki will cater Nepali food.

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- Food Suggestion: Food need to be less oily, should serve food with warmers
- Deadline for Early Bird is Saturday, April 2, 2011
- NAO will Refund money if canceled and informed to NAO by April 19, 2011.
- Cultural program: National anthem by the Sunday Nepali Class Students
- Election will be held on new year program
- All the supplies are with Kush Shrestha
- Nepali scholarship announcement

<u>Rate Category</u>	<u>Early bird Rate</u> (April 2, 2011)	<u>Regular Rate</u> (April 19, 2011)
Adult Member	\$17	\$23
Student Member	\$13	\$16
Child Member	\$9	\$11
Adult Non-Member	\$23	\$29
Student Non-Member	\$19	\$22
Child Non-Member	\$15	\$17
One Rate at the Door	\$35	

No Summer Picnic this year (2011) since Nepal Day will be observed on July 16 2011. The Northwest picnic will be in the Labor Day weekend at Vancouver BC.

Digital photography

Dibesh Shrestha is conducting a digital photography seminar on March 27, 2011. All proceeds from the seminar will be donated to Blinknow Foundation.

NAO will donate 50% of profit (about \$700) from the momo event to the Blinknow foundation to support their program in Kopila Village in Surkhet Nepal.

Open Forum Meeting on Nepal Day July 16, 2011

Venue: Portland Community College, Sylvania, Portland

Nepal Day Steering Committee was formed with following members:

Raja Shrestha
Bikram Vaidya
Narayan Gurung
Anupama Shrestha
Bimal Pathak

NAO President and NAO Secretary will be ex-officio members of the committee.

The Nepal Day Steering Committee will discharge all the responsibilities and organizational management of observing Nepal Day event on July 16, 2011.

Outline of the programs for the Nepal Day was presented and discuss:

The goal of Nepal Day is to Introduce Nepal its culture, people, natural resources to Oregon.

Nepal Day Steering Committee will be responsible for

- Developing timeline
- Catalogue available local resources on Nepal
- Marketing Strategy

The event will be free for all. However, the Cultural program will not be free.

Ganga Sharma will contact PCC regarding:

- Food Handling
- Alcohol insurance
- Gas stove permission and
- Other food questions

Bikram Vaidya will Contact with Peace Corps volunteers

Program Idea and Responsibilities:

- Narayan Gurung: Interaction with Nepali Ambassador, A C Sherpa's program/booth
- Bharat Banskota: Information materials from Nepal Tourism
- -----: Visit Nepal, travel information, if possible travel agent to help answer any travel related questions
- Raja Shrestha: Nepali Handicrafts
- -----: Peace Corp - history and contribution
- Satish Shrestha: People and Places of Nepal (working with the children from Nepali school)
- ----- : People of Nepali heritage making a difference in Oregon (Northwest) - showcase Nepali entrepreneurship
- -----: Contributions of Peace corps Volunteers in Nepal
- NAO Executive Committee: NAO information, history, mission and new scholarship program with a donation box for Nepal Education Funds
- Dillu Thapa & Narayan Gurung: Cultural program
- Bikram Vaidya & Regina Pradhan and / or other volunteers: Food Demo
- Ganga Sharma & Bikram Vaidya: Food Vendors