

6. The Meeting directed to Secretary to find a lecturer to grade the essays received for the \$500 NAO Oregon scholarship 2011.
7. The Meeting discussed about establishing a Nepal Center in order to preserve and promote traditional Nepali culture in dynamic multicultural American society, and realized the importance of such center.
8. The Meeting directed to Executive Member Rajan Dhaubdel to coordinate with Sanjib Pradhan to update information in NAO Website.
9. The Meeting agreed to meet in 3rd week of June.

The Meeting adjourned at 4 p.m.

Second meeting of the NAO Executive Committee June 25, 2011

The NAO Executive Committee met at Beaverton Community Center at 11 a.m. NAO president Suddodhan Ranjit chaired the meeting. Following members attended the meeting:

Suddodhan Ranjit,	President
Dhruba Munankarmi,	Vice-President
Bharat Banskota,	General Secretary
Birendra Thapa,	Member
Ekamananda Bajracharya,	Member

The meeting discussed over the following agenda.

Nepal Day celebration preparatory work review:

EC reviewed the preparatory works of Nepal Day preparation Steering Committee, and satisfied the works done by the Committee. The meeting realized that it is a controversy to honor somebody as the earliest settler of Nepali origin in Oregon, and to honor somebody as the best contributor to our community without enough homework. This issue will be discussed in future meeting.

NAO- Annual \$ 500 Scholarship for Oregon Nepali community student:

- a. EC reviewed the past grading criteria to select the scholarship winner, and set the following new criteria to select the winner this year and beyond:

Applicant's High School GPA-----	60%
Essay -----	15%
Volunteer/Community participation -----	15%
Recommendation -----	10%
<hr/>	
Total:	100%

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- b. EC nominated Community members Amod Chhetri, Suraj Aryal, and Urmila Mali for the scholarship applicant assessment committee 2011.
- c. EC appreciated community member Jagat Shakya for his voluntary work to add \$200 in the scholarship fund through Intel.

The meeting adjourned at 12.05 p.m.

Third meeting of the NAO Executive Committee 9236 SW Beaverton Hillsdale Hwy Beaverton OR 97005 July 30, 2011 9:00 A.M.

The NAO President Shuddhodan Ranjit chaired the meeting, and the following Members attended the Meeting:

Dhruba Munakarmi-	Vice-President
Bharat Banskota-	Secretary
Alina Tandukar-	Treasurer
Birendra Thapa-	Member
Ekmananda Bajracharya-	Member
Rajan Dhaubdhel-	Member
Kush Shrestha-	Immediate Past- President

The meeting discussed the following agendas:

1. NAO High School Graduate Scholarship 2011:

The meeting scrutinized all the grades given by the members of the Application Assessment Committee and the essay grader, and declared that Aakash Dev Raghubansha is the winner of the scholarship for this year – he scored total 94.6% marks to win the scholarship. The meeting used the all grading criteria as determined by the previous Executive Committee: GPA – 45%, Essay-30%, Community participation/volunteer-10%, and Recommendation/Extracurricular-15%. The meeting also agreed that the criteria set by the EC meeting of June 25, 2011 will be applicable for future selection process.

In the view of importance of NAO scholarship award for the college admission, the EC changed the deadlines for selection process as follows. It will be effective from coming selection process.

Orientation for Applicants— Winter break

Application submission deadline— Last day of February

Scholarship winner announcement — April 10

Award distribution—Nepali New Year Party

2. Nepal Day Festival and its Hisab:

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The meeting realized that Nepal Day Festival was a very successful event in NAO history, and thanked to the Nepal Day Festival managing Steering Committee for their hard work to make the event remarkable. The meeting appreciated to H.E. Dr. Shanker Sharma, Ambassador of Nepal to the USA; Mayor of City of Beaverton, Dennis Doyle; and Consul General of Japan in Portland Mr. Takamichi Okabe for accepting our invitation to address/attend the festival. Also the meeting acknowledged to all sponsors who financially supported to the event.

The Meeting noted that a sum of \$2,600 sponsorships was pledged for the event. However, the sum of collected amount was \$1,400 by the date of the meeting, therefore, the meeting directed to the Treasurer Alina Tandukar to collect the 7 outstanding sponsorships – a sum of \$1,200 from respective persons as soon as possible. The status of collection was as follows by the date of the meeting.

Anjali Bajracharya	Bank Deposit
Mandarin Cove	Bank Deposit
Ramod Cheetri	Bank Deposit
Sachin Thapa	Bank Deposit
Gifts From Afar	Outstanding
Kabir Pradhan	Outstanding
Naryan Gurung	Outstanding
Ron Tonkin Acura	Outstanding
US West Taekwondo	Outstanding
USA-Taekwondo	Outstanding
Yak & Yeti Suppliers	Outstanding

The Meeting also directed to the treasurer to reimburse all the expenses related to the expenses of the event. Regarding the Dhruva Munankarmi's expenses to construct a pagoda, the meeting agreed to reimburse only 75% of the total costs for his work. Although, the project was not completed for the event, the meeting directed to Mr. Munankarmi to deposit the completed pagoda to NAO so that it would be useful for the NAO future event. NAO will reimburse from the NAO regular account to Mr. Munankarmi.

The meeting adjourned at 10.30 a.m.

**Fourth Meeting of the NAO Executive Committee
4200 NE Sandy Blvd, Portland, OR 97213
September 10, 2011
1:00 P.M.**

NAO President Shuddhodan Ranjit presided the Meeting. The following Executive Committee Members attended the Meeting:

Shuddhodan Ranjit-	President
Bharat Banskota-	Secretary
Alina Tandukar-	Treasurer
Rajan Dhaubhadel-	Member
Rupa Shrestha-	Member

The meeting discussed over the following agenda:

1. Dashain Party:

- i. **Vender:** The meeting authorized to President Shuddhodan Ranjit to find a vender, and negotiate with the vender for appropriate rate for the party.
- ii. **Menus:** The meeting agreed to ask the vender for the following food menus:
Snacks- Bitten rice (Chieura), Samaya Baji (Ginger+ Garliac+Soya), Chhoela (of Chicken), Achar (Potato), Beans (Bodi Snadheko), Carrot, Cucumber, Salad (Salad), and Potato chips.
Dinner- Rice, Dal (Rahar +Chana), Aalu Kauli, Muutton , Chicken (dry), Green beans, and Achar (tomato).
Deserts- Gulaf Jamun and Dahi
- iii. **Alcohol/Open bar:** Dhruva Munankarmi will buy necessary beer items, receives beer/wine donations, and run the bar. Birendra and Srijana (Sunil Tamrakar) will help Dhruva for shopping and running the bar.
- iv. **Water/soda/ice/plate/spoon/fork/cup/any other supplies:** Shuddhodan Ranjit will look over the left over items from the past events, and buy the necessary items for the party. He will also buy ticket bracelets for the registered attendants in the party.
- v. **Cultural program:** Alina will coordinate artists for cultural program. Rupa will help Alina, if necessary. The number of cultural events will be 5 to 7, and all the participants of the cultural program will receive 50% discount in their regular party fees.
- vi. **Party hall arrangement:** Alina will contact to Multonomah Arts Center to complete necessary requirements like liability insurance etc.
- vii. **Raffle:** Registration desk will sell raffle ticket with cost \$ 1 of each. The number of prizes will be reduced to three so that the prizes will be in bulk and attractive.
- viii. **Bhailo/Deushi on the floor:** Kids will play Deusahi/Bhailo across the floor, and collect money for scholarship fund from each table. Bharat and Alina will coordinate up to 9 kids for this purpose.
- ix. **Resgistration desk:** Rajan and Ekamananda will run the registration desk.
- x. **Stage decoration:** Shuddhodan will bring necessary supplies for decoration. Bharat and Birendra will decorate the stage.
- xi. **MC of the stage:** Rupa will do MC Job.
- xii. **Technical support:** Alina will request to Eresh and Sanjeev for technical support in the stage.

xiii. Dashain party admission fees:

Members	Non-Members	Dead line
Early Bird		
Adult - \$17 Kids (Under 18) – \$ 12	Adults- \$22 Kids (under 18) - \$17	September 30
Post Early Bird		October 11
Adult - \$ 20 Kids (Under 18) - \$ 15	Adults - \$ 25 Kids (Under 18) - \$20	
Payment on the gate		
Adult - \$ 23 Kids (Under 18)- \$18	Adult - \$ 28 Kids (Under 18) - \$ 23	

Note: Kids under 6 will get free entrance.

2. **NAO High School Graduate Scholarship Award:** Shuddhodan will print the certificate out, making the design consistent to the previous year certificate, in order to grant the award at the Dashain party.
3. **Constitution Amendment:** President Ranjit forwarded a proposal to add a provision of “Business membership” in the constitution. The meeting vigorously discussed over the issue and agreed to assume the Dashain Party as a General Assembly and directed to president to submit this proposal before the General Member during the Party. If the General Meeting ratify the president’s proposal, the following provision will be added under the heading of the membership criteria in the constitution:
“Business Membership – Any business organization run by Nepali or Nepali-American in Oregon will be eligible to get business membership of NAO. The Executive Committee will decide annual membership fee of such membership, and the benefits that will be received by such business organization.”

The meeting decided that the annual business membership fee will be \$150, and two persons of each business organization will get free entrance at New Year party and Dashain party. Also, a permanent business advertisement opportunity will be provided on homepage of NAO Website.

4. **Free Admission to past presidents and their spouses:** The meeting agreed to honor past presidents and his spouse with free entrance for Dashain and New Year Party. Past President can accept or decline this honor by his/her choice.
5. **Recognition to past presidents:** The meeting noted that 2011 is the tenth anniversary of NAO, and decided to recognize past presidents for their contribution in the community by presenting them a plaque at Dashain party. NAO will invite senior most member of the community to award the plaque in the program.

The meeting adjourned at 3.30 p.m.

Fifth meeting of the NAO Executive Committee
9236 SW Beaverton Hillsdale Hwy, Beaverton, OR 97005
January 7, 2012
12:00 P.M.

NAO President Shuddhodan Ranjit presided over the meeting, and the following EC members attended the meeting:

Shuddhodan Ranjit, President
Dhruba Munakarmi, Vice President
Bharat Banskota, Secretary
Alina Tandukar, Treasurer
Ekamananda Bajracharya, Member
Rajan Dhaubadel, Member
Rupa Shrestha, Member
Kush Shrestha, Immediate Past president (participated through Skype)

The meeting discussed over the following agendas:

1. **MOMO fund raising program:** The meeting decided to organize the program on the evening of February 18. NAO Vice- President Dhruba Munankarmi and EC Member Rupa Shrestha will jointly coordinate the program. Targeted number of participants will be about 200, and be registered on first come first serve basis. The admission fees will be \$12.00 per person, and the children under 6 will get a free admission. Any community members will be free to donate wine for the event. The members of live band team will get a free admission in the event. The fund collected from the event will be equally divided for NAO Scholarship fund and NAO Disaster Relief fund.
2. **Scholarship fund:** The meeting realized that formulation of a permanent body would be a sustainable way to collect more donations for NAO scholarship fund, and decided that the issue will be brought to upcoming NAO EC-AC joint meeting.
3. **New Year party and summer picnic:** The meeting decided to organize New Year party on April 14 or 21 (depending on the availability of party hall). NAO President Shuddhodan Ranjit will find a venue for the party, and negotiate to the concerned party. The meeting decided to organize the summer picnic on July 28th, Saturday. NAO Secretary Bharat Banskota will consult community member Sarju Rajbhandari to find a picnic site either on Henry Haag Lake area or somewhere else.
4. **Income generation program:** The meeting decided to charge \$100 service fees annually to any business firm/company for their business logo on Homepage of NAO Website.
5. **Organizing a blood donation program:** The meeting decided to organize a blood donation program coinciding summer picnic program in coming summer. NAO Secretary Bharat Banskota will coordinate the program.

6. Assistance to Channu: The meeting discussed about the request from community member Channu to provide him some financial assistance, and requested to President Shuddhodan Ranjit to contact Channu, and find out about his financial crisis. (As a follow-up: President Shuddhodan talked to Channu over phone and directed to community member Satsih Shrestha to meet Channu. Satish Shrestha found out his short-term economic difficulty, and handed over \$250.00 check to Channu on behalf of NAO)

The meeting adjourned at 2.00 p.m.

**Sixth meeting of the NAO Executive Committee
9236 SW Beaverton Hillsdale Hwy Beaverton OR 97005
March 24, 2012
11:30 A.M.**

The NAO President Shuddhodan Ranjit chaired the meeting, and the following Executive Committee Members attended the Meeting:

Shuddhodan Ranjit,	President
Bharat Banskota-	Secretary
Birendra Thapa-	Member
Ekmananda Bajracharya-	Member
Rajan Dhaubdhel-	Member

The Meeting discussed over the following agenda and decided as the followings:

NAO High School Graduate Scholarship 2012: The meeting appointed Pradeep Baniya, Sanjeev Pradhan, and Uma Shrestha to evaluate the scholarship applications. The meeting directed Secretary Bharat Banskota to find an essay evaluator as in previous years.

Nepali New Year Party 2069: The meeting decided the following rates for the New Year party admission fee:

Category		Regular Rate per person	Door Rate per person
Adult		\$22	\$30
Child	7 - 13 age	\$14	\$20
	14-18 age	\$17	\$20
Full Time Student		\$18	\$20

Note:

- Early Bird discount \$5/person applies to regular rate for all category
- Additional \$5/person charge applies to nonmembers; however, door rate will be the same for both categories.
- Artist will get 50% discount
- **Early bird deadline is April 15 and regular payment deadline is April 18**

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The work division will be as follows to make the party success:

Shuddhodan Ranjit: Purchase all necessary supplies

Dhruba Munankarmi: Bar in-charge

Bharat Banskota and Rupa Shrestha: Stage Management and MC

Alina Tandukar: Cultural program co-ordinator

Birendra Thapa and Srijana Sthapit: Stage decoration

Ekamananda Bajracharaya and Rajan Dhaubadhel in support of Birendra Thapa: Registration desk

All the officials will be arrived in the venue by 5.30 p.m. sharp.

President Shuddhodan Ranjit will find a vendor for catering. The rate should be the same as in last Dashain. The vendor will get 15 % tips, but she/he will receive additional 5% tips if more than 50% participants voted for the food provided is good.

The meeting adjourned at 1.00 p.m.

Seventh meeting of the NAO Executive Committee 9236 SW Beaverton Hillsdale Hwy Beaverton OR 97005 April 14, 2012 11:00 A.M.

The NAO President Shuddhodan Ranjit chaired the meeting, and the following Executive Committee Members attended the Meeting:

Shuddhodan Ranjit,	President
Dhruba Munankarmi	Vice-President
Bharat Banskota-	Secretary
Alina Tandukar	Treasurer
Ekmananda Bajracharya-	Member
Rajan Dhaubdhel-	Member
Rupa Shrestha	Member
Kush Shrestha	Immediate Past-President (participated over phone)

The Meeting discussed over the following agenda and decided as the followings:

NAO High School Graduate Scholarship:

- The meeting opened the all evaluation reports sent by members of the application evaluation committee and the essay evaluator tabulated the marks given by all evaluators, and found that Subret Aryal scored the highest marks. The meeting decided to award \$500 High School Graduate Scholarship 2012 to Subret Aryal.
- The meeting noted the suggestions given by some of the application evaluation committee members regarding criteria/guidelines to evaluate GPA of the applicants including other factors. The meeting realized about the importance of effective policy to evaluate future applications and decided to constitute a 5 members committee to suggest policy guidelines. The policy suggestion

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committee will be coordinated by Uma Shrestha, and other members will be Dhruva Munankarmi, Pradip Baniya, Rajan Dhaubdel, and Shuvas Poudyal. The committee will review all three policies that were implemented in the past and give a concrete report to the Executive Committee within three months from the date of their first meeting.

NAO High School Scholarship in Nepal:

The meeting evaluated all documents sent by Nepal Aama to provide a \$130 Scholarship to a 8th grader student in Nepal and decided to grant the scholarship to Nisha Lama of Shree Bajrabarahi Secondary School, Lalitpur. The meeting also decided to continue 9th and 10th grade scholarship to the students who obtained the scholarship during their 8th and 9th grade last year.

Nepali New Year Party 2069: The meeting reviewed the preparatory works for the New Year Party.

The meeting adjourned at 1.15 p.m.

Eighth meeting of the NAO Executive Committee 8907 SW Canyon Road, Portland OR 97225 June 23, 2012 11:00 A.M.

The NAO President Shuddhodan Ranjit chaired the meeting, and the following Executive Committee Members attended the Meeting:

Shuddhodan Ranjit,	President
Dhruva Munankarmi	Vice-President
Bharat Banskota	Secretary
Alina Tandukar	Treasurer
Birendra Thapa	Member
Ekmananda Bajracharya	Member
Rajan Dhaubdel	Member
Rupa Shrestha	Member
Kush Shrestha	Immediate Past president

The Meeting discussed over the following agenda and decided as the followings:

1. The meeting discussed issues regarding internal communications and decision making process among the executive committee members. It was agreed that future decisions regarding NAO program activities will be first communicated with excom members before the publication of such decisions to general members. It was also pointed out that official NAO announcements and emails will be sent to the nepaloregon yahogroups by NAO President, Secretary, or any other designated excom member only. And, such emails must be communicated with the excom members beforehand. All other emails by individual excom members to the nepaloregon yahogroups will be considered as personal.

2. The meeting reiterated the importance of the Advisory Committee to make NAO more vibrant and effective to pursue the vital issues with clear policy guidelines, and decided to hold a joint meeting of executive committee and advisory committee in the near future. The meeting directed to the NAO president to contact to all advisory committee members by E-mail and also over phone to invite them for the meeting. President will propose two alternative dates and pick the right date up as per the suitability of majority of the advisory committee members. The agenda for the meeting will be as follows:
 - a. Need of a permanent committee for NAO Scholarship Fund collection and management.
 - b. New guidelines for the naoyahogroups e-mail.
 - c. About discontinuing the New Party.
 - d. Welfare fund to needy people.
 - e. Organizing some special program in every other year.
 - f. Guidance about long-term NAO financial management and oversight
 - g. Other issues.
3. The meeting realized the need of some program to engage to the seniors visiting to their family from Nepal to Portland. EC member Rupa Shrestha will figure out some possible program to organize at the summer picnic in this regard.
4. The meeting agreed to do inventory of NAO's supplies. NAO's president, secretary and treasurer will do the inventory and submit the report at the next EC meeting.
5. The meeting decided to fund a new Temporary Relief Fund for community members in financial stress. \$500 will be the maximum amount allowed to be dispersed under this fund in a given year. A bona-fide case needs to be made for such temporary relief assistance in a case by case basis. Such assistance will be just for one-time only. NAO EC will decide about the fund mobilization in consultation with Advisory Committee with regard to the necessary safe-guards and criteria to operate this assistance program.
6. The meeting decided about the menus of the upcoming summer picnic.

The meeting adjourned at 1:30 p.m.

**Ninth meeting of the NAO Executive Committee
8907 SW Canyon Road, Portland, OR 97225
October 6, 2012
10:30 A.M.**

The NAO President Shuddhodan Ranjit chaired the meeting, and the following Executive Committee Members attended the Meeting:

Shuddhodan Ranjit,	President
Dhruba Munankarmi	Vice-President
Bharat Banskota	Secretary

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Alina Tandukar	Treasurer
Ekmananda Bajracharya	Member
Rajan Dhaubdhel	Member
Rupa Shrestha	Member
Kush Shrestha	Immediate Past president

The Meeting discussed over the following agenda and decided as the followings:

1. Upcoming Dashain Party, 2012:

The meeting decided to set the following rates for admission to the Dashain Party:

Category	Member Per Person		Non-Member Per Person		Gate Payment Per Person	
	Regular	Early Bird	Regular	Early Bird	Member	Non-Member
7-14 age	17	12	23	18	20	20
15-18	20	15	26	21	20	20
Adult	23	18	29	24	30	30

Early bird deadline: Saturday, October 20, 2012

Regular pay deadline: Wednesday, October 31, 2012

The meeting directed to secretary to post the status of general membership in the yahogroups, and to request Sanjeev Pradhan in order to update the status of the general membership in the Website, and Dashain party information. The meeting agreed to give gift cards instead of giving 50% discount in their admission fees to the participants of cultural program. However, the value of the gift card shall not be higher than the 50% of the respective age group admission fees.

In order to respect new comers in Oregon since last Dashain party, the meeting directed to the secretary to make a lists of the new comers and introduce them in the party.

The meeting decided the schedule of the event as follows:

5:30 p.m.- Arrival of all Executive Committee Members at the venue

6:00 p.m.- Door open for registration

7:00 p.m.- Snacks

7:30 p.m.-8:30 p.m.- Cultural program/Announcement

8:30 p.m.- Dinner

9:00 p.m. to 11:00 p.m.- Open floor dance

11:00 p.m.- Clean up

11:30 p.m.-Adjourn

The meeting decided responsibilities of the EC members as follows:

Stage announcement- Shuddhodan Ranjit and Bharat Banskota (Shuddhodan – Vijaya Dashami Greetings + MC, Bharat- Introduce new coming community members) and EC will request to somebody else to do MC for cultural program.

Registration desk- Bharat, Ekamananda and volunteers

Stage decoration- Rupa Shresth and Birendra Thapa

Floor table/chair arrangement- Rupa Shrestha and volunteers

Food catering coordination and buy necessary supplies - Shuddhodan Ranjit

Soft Drinks/Water/Hard drink table management- Dhruva Munankarmi, Srijana Tamrakar and volunteers (Dhruva will buy 25 bottles 2 litres soda in different brand and also necessary beer and wine for the table)

Cultural program- Alina Tandukar and volunteers

Liability insurance: Alina

The meeting decided about the menus for the party.

The meeting also directed to the concerned officials of EC to complete the account of the all Events within seven days after the event.

2. Report of NAO High School Graduate Scholarship Evaluation criteria recommendation sub-committee:

The meeting thoroughly discussed over the report. The sub-committee coordinator Uma Shrestha, Dhruva Munankarmi, and Rajan Dhaubadhel explained about the report. The EC agreed the grading criteria, and also to give the new name for the scholarship as recommended by the subcommittee. The new name for the \$500 scholarship will be **NAO Excellence Award for High School Graduate** as recommended by the subcommittee. The Meeting directed to the subcommittee to submit a complete report as soon as possible so that the policy will be understandable to everyone.

3. Support to Channu for his cancer treatment: The meeting discussed about Channu's request for some financial assistance to deal with his cancer treatment, and agreed to donate some money from NAO along with raising a fund at the Dashain event. Also the meeting directed to EC Member Rupa Shrestha to collect firsthand information from Philip Buck about Channu's current status--to promote for fundraising at the Dasain party. The meeting realized that it will be effective fundraising if we could let community members know about real status of Channu before the Dashain event day.

4. NAO income and expense report: The meeting discussed over the NAO Income/Expense reports, and directed to Treasurer Alina Tandukar to take necessary actions right away to reconcile the NAO accounts as pointed by Immediate Past President Kush Shrestha.

5. The meeting adjourned at 1:30 p.m.

Tenth Meeting of the NAO Executive Committee

8907 SW Canyon Road, Portland, OR 97225

January 19, 2013

11:00 A.M.

The NAO President Shuddhodan Ranjit chaired the meeting, and the following Executive Committee Members attended the Meeting:

Shuddhodan Ranjit,

President

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Dhruba Munankarmi	Vice-President
Bharat Banskota	Secretary
Birendra Thapa	Member
Ekmananda Bajracharya	Member
Kush Shrestha	Immediate Past president

The Meeting discussed over the following agenda and decided as the followings:

- 1. Momo Fund raising party:**
NAO president and the vice-president will find a venue and decide a date to organize the party.
- 2. NAO Reports/Hisab/Accounts:**
The meeting discussed over the current status of NAO account and suggested to the president and the treasurer to make the accounting systems more clear and consistent to the practice of NAO existing format. The meeting also directed to the president and treasurer to submit the final account in the next meeting of EC. The meeting directed to the secretary to submit a progress report of the activities at the next meeting of the EC.

The meeting decided to open a new saving account in a Bank in order to transfer money from NAO General Checking Account.
- 3. Election Commission for upcoming NAO Executive Committee election:**
The meeting nominated community member Jagat Shakya for the position of coordinator of the election commission; and Sushil Aryal and Shuvas Poudyal as the members of the commission. The commission will follow the existing guidelines of the NAO to conclude the upcoming election of NAO Executive Committee scheduled for April 13th 2013.
- 4. NAO High School Student Award applications evaluation committee:**
The meeting nominated community members Laxman Darlami, Pradeep Baniya and Sanjeev Pradhan to evaluate the necessary documents of the NAO High School Award 2013 applicants.
- 5. NAO scholarship in Nepal:**
The meeting decided to increase the scholarship amount for the students studying in Nepal. Starting from this year, an 8th grader, a 9th grader and, a 10th grader will receive \$200, \$250, and \$300 respectively, annually, from NAO Scholarship Fund.
- 6. NAO new year party:**
The meeting decided to organize Nepali New Year (BS) party on Saturday, April 13th 2013 at Multnomah Arts Center between 6 p.m. to 11.30 p.m.
- 7. NAO regional summer picnic:**
The meeting agreed to organize **NW Regional Summer Picnic** of the Nepali communities on Saturday, August 31, 2013 at Blue Lake Park in Portland.

The meeting adjourned at 12.45 p.m.

**Eleventh meeting of the NAO Executive Committee
8907 SW Canyon Road, Portland, OR 97225
March 30, 2013
11:00 A.M.**

The NAO President Shuddhodan Ranjit chaired the meeting, and the following Executive Committee Members attended the Meeting:

Shuddhodan Ranjit,	President
Dhruba Munankarmi	Vice-President
Bharat Banskota	Secretary
Ekmananda Bajracharya	Member
Birendra Thapa	Member

NAO General Members Prem Bhatta and Trilochan Paudel also attended the meeting as observers:

The Meeting discussed over the following agenda and decided as the followings:

1. Upcoming Nepali New Year Party, 2070:

The meeting decided the following rates for admission fees to the Party:

Category	Member Per Person \$		Non-Member Per Person \$		Gate Payment Per Person \$	
	Regular	Early Bird	Regular	Early Bird	Member	Non-Member
7-14 age	17	12	23	18	20	20
15-18	20	15	26	21	20	20
Adult	23	18	29	24	30	30

Early bird deadline: Saturday, April 6, 2013

Regular pay deadline: Tuesday, April 9, 2013

The meeting decided

Dealing with vendor:

- The NAO president will talk to the vendor. Per head rate for the food will be \$10.25. The 50% of the adult rate will be paid for the Kids under 12. NAO will pay vendor 15% extra as the gratitude. The menus will be as:

Purchase miscellaneous items:

- Shudhodan will buy plates, glass, bowl, spoon, fork, and other necessary supplies as necessary.
- Bharat and Prem Bhatta will buy beer, wine, ice, and soda.

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Division of labor:

- *Snacks and dinner supervision* – Shuddhodan Ranjit
- *Registration* – Dhruva Munankarmi, Alina Tandukar, Ekamananda Bajracharya, Trilochan Paudel
- *Floor management* – Shuddhodan Ranjit and Rupa Shrestha and volunteers
- *Stage decoration* – Birendra Thapa and Srijana Sthapit
- *Bar* – Bharat Banskota, Prem Bhatta, Srijana Sthapit (Sunil Tamrakar)
- *MC* - Rupa Shrestha
- *Liability insurance* – Alina Tandukar

Cultural program:

NAO secretary will send a request e-mail to all community members to show up their interest to participate to New Year party cultural program. NAO will give 50% discount in their admission fees to the all participants of cultural program as in the past. NAO will give priority to the single dance. If the number of single dance will not be enough to cover 30 minutes time, we will give priority to the group of two and so on. Interested person/s should send their name with the title of the song to Rupa Shrestha or Bharat Banskota by Tuesday, April 9.

Program details of the party day:

- 5:30 p.m.- Arrival of the Executive Committee Members at the venue
- 6:00 p.m.- Door open for registration
- 7:00 p.m.- Snacks
- 7:30 p.m. to 8:00 p.m.- Cultural program
(In between the cultural program the MC will introduce new arriving community members too)
- 8:00 p.m.- NAO High School Graduate Award, 2013 handout by a senior community member of the Nepalese community
- 8:10 p.m. – Presentation of NAO progress report, 2011-13 by NAO Secretary
- 8:15 p.m. – Presentation of NAO Financial report, 2011-13 by NAO Treasurer
- 8:20 p.m. – Introduction to outgoing EC members and thank you speech by NAO Outgoing president
- 8:30 p.m. – Election Committee will announce newly elected NAO Executive Committee members
- 8:35 p.m. – NAO new president will introduce new NAO EC members and give a short speech
- 8:45 p.m. – Dinner open
- 9:30 p.m. - 11: 30 p.m. – Open floor dance
- 11:30 p.m.- Clean up
- 12:00 p.m.-Adjourn

2. NAO High School Graduate Award, 2013:

The meeting formed a sub-committee to do the final job in order to select the NAO High School Graduate Award 2013 winner, and directed to the subcommittee to submit the report by Sunday, April 7 to the NAO EC. The meeting designated NAO Vice-President Dhruva Munankarmi, NAO EC Member Rupa Shrestha, and NAO General Member Pradip Baniya as the members of the subcommittee.

3. NAO High School Scholarship in Nepal: The meeting decided to provide 10th grader scholarship \$300 to Radhika Rajbahak of Bajra Barahi Higher Secondary School, Chapagaun, Lalitpur; 9th grader scholarship \$250 to Nisha Lama of Bajra Barahi Madhyamik Vidyalaya,

Lalitpur; and 8th grader scholarship \$200 to Bishnu G.R. (Gahat Raj) of Mohan Kanya Higher Secondary School, Tansen, Palpa. Radhika had received NAO scholarship in her 8th and 9th grade too. Similarly, Nisha had received NAO scholarship in her 8th grade too.

4. NAO reports, 2011-13, to be presented at General Assembly meeting: The meeting reviewed the draft progress report presented by the secretary. The meeting also directed to the treasurers to make a financial report in order to submit to the General Assembly meeting scheduled to be held on Saturday, April 13.

5. The meeting adjourned at 12:30 p.m.