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Meeting Minutes

Minutes of NAO Meeting

Date : September 13th 2003

Time: 10AM - 12PM

Venue: Anupama Shrestha's House

EVENTS

Members Present Kush Shrestha, Anupama Shrestha, Hari Ranabhat, Dillu Thapa Shuddhodan Ranjit, and Sagar Onta

Agenda

1) Dasain Preparation for September 16, 2003

Venue- has not been found. However Shuddhodan Ranjit and Dillu Thapa will look at some sites. Also Kush Shrestha is trying to find a venue. This should be decided on a week.

Food- Shuddhodan Ranjit will confirm the price of food at India Palace which he thinks is \$5. However, we will be responsible for bring in the food and serving. He will check with them and notify Anupama Shrestha. Anupama Shrestha also talked to manager of Abhyruchi who said they would cater for 50 cent less than the other place and would provide 2 people to oversee food serving. Anupama will talk to Abhyruchi once Shuddhodan Ranjit's price confirmation is received.

Rate— It was decided to charge following rates for the Dasain program:

Adults - \$12 Students \$10

Children(5-12 yrs) - \$5 Kids Under 6 years Free

At the door- \$20

Deadline for money collection: October 7th 2003. All excom members should report to Anupama Shrestha about the money collection status and forward the checks to her by October 9th 2003.

Raffles- We will need to find sponsors for the raffle prizes. Ideas were brought forward of getting tickets to the OMSI or zoo. Kush Shrestha will correspond with them on the matter otherwise we will buy tickets. Raffles will be given free of cost to all Dasain guests as an entertainment.

Decorations - Sagar Onta with the help of friends will decorate the venue

Culture Program – Dillu Thapa and Hari Ranabhat will be responsible for getting performers for the cultural program.

Dinner- will be served at 7:30PM. If we get food from India Palace Sagar Onta will get friends to help unload and arrange for the serving.

Beer – We will try to find a sponsor for this, otherwise NAO will buy it. It was mentioned that the total cost should not be more than \$100. Committee decided not to sell beer because of the logistic and manpower requirements.

Utensils - Sagar Onta and Anupama Shrestha will coordinate and buy the needed utensils and other supplies. Anupama Shrestha will check with Daya Shakya to see if we had supplies left from the previous functions.

Clean Up – Shuddhodan Ranjit will try to find someone for cleaning the venue for not more than \$50. Otherwise, all members should work as a team to clean up.

Communication to the members-It was decided that we would call people based on the distributed call list that was provide during the picnic. Anupama Shrestha will resend the list to everyone. All money should be collected by October 7th. Each member will be responsible for the people on his/her list. Kush Shrestha will inform Rajesh Tamang to update the website and also send an email to the Nepaloregon Yahoo group. The information that should be included aside from the general information are:

Interested individuals for the cultural program - contact Dillu Thapa and Hari Ranabhat

Sponsors for beer and raffle prizes

Anyone has portable Karaoke that they can lend for the program.

Overall Program – Sagar Onta and Anupama Shrestha will be in charge of the overall program. Sagar Onta brought up ideas of making the program different by including slide show, introducing newcomers up front. If anyone has our community pictures please send it to Anupama Shrestha or Sagar Onta. Also contact them for any other ideas or questions.

2) Namaste Newsletter

The newsletter is published twice a year once in New Year and the other during the Dasain All agreed that it was important to publish it this Dasain. Sagar Onta will contact Daya Shakya to discuss the issue related to the newsletter as he is in the editorial board of the newsletter. Editors Sagar Onta, Kush Shrestha and Anupama Shrestha will coordinate for information gathering. All agreed that the information that should be included are the Ramjham Sanjha, Summer Picnic(Oaks Park), Fund Raising Project at Dave's Party, NW Picnic, Soccer games. Community information such as birth of new babies, graduation, newcomers and community survey. We also hope to include information that could be useful to the public. Please contact any editors, if you have any or relevant information or ideas for the newsletter.

3) Ramjham Sanjha Account

Everyone looked at the expenses for the Ramjham Sanjha . As decided previously 50% of the profit would be sent back to the \$40 committed patrons. Calculation reflected that \$15 should be refunded per committed patron. It was decided that an email should be sent to the patrons inquiring if they wanted the money back or wanted to donate the money to the NAO fund. All agreed to the format of the letter drafted by Kush Shrestha with minor changes. It was decided the letter will be sent out in email format by Kush Shrestha.

4) Next Meeting

The next meeting will be held on September 28th –one of the two dates suggested by the president. October 4th did not work for the rest of the members due to the Dasain festival celebration.

Thanks, Anupama